



Office of Human Resources & Employee Relations

Dr. Jane Wildesen, Director
Ms. Angela Flanigan, Manager
Ms. Rebecca Sleeman, Generalist
Ms. Lisa Mowbray, Assistant

40 South Second Street • Oakland, Maryland 21550
Telephone: 301-334-8900 • <https://www.gcps.net/>

RETIREE NAME
RETIREE ADDRESS
RETIREE ADDRESS

DATE

Dear _____

Garrett County Public Schools wanted to make you aware that as of **EFFECTIVE DATE**, you will be aging into a new bracket for NAVIA (our 3rd party reimbursement vendor).

Your new monthly disbursement amount with NAVIA will be **\$ HRA AMT**

If you have any questions or concern with NAVIA please reach out to their Customer Service representatives at:

Phone: (866) 897-1996
Email: 105@naviabenefits.com
Fax: (866) 535-9227
Mail: Navia Benefit Solutions
PO Box 53250
Bellevue, WA 98015

Of course if you would like to reach out to me with any questions or concerns, please do so at 301-334-8929 or Rebecca.sleeman@garrettcountryschools.org.

Warmest Regards,

Rebecca Sleeman

Rebecca Sleeman, SHRM-CP
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