



**Office of Human Resources & Employee Relations**

Dr. Jane Wildesen, Director  
Ms. Angela Flanigan, Manager  
Ms. Rebecca Sleeman, Generalist  
Ms. Lisa Mowbray, Assistant

40 South Second Street • Oakland, Maryland 21550  
Telephone: 301-334-8900 • <https://www.gcps.net/>

RETIREE NAME  
RETIREE ADDRESS  
RETIREE ADDRESS

DATE

Dear \_\_\_\_\_

Garrett County Public Schools wanted to make you aware that as of **EFFECTIVE DATE**, you will be aging into a new bracket for NAVIA (our 3<sup>rd</sup> party reimbursement vendor).

Your new monthly disbursement amount with NAVIA will be **\$ HRA AMT**

If you have any questions or concern with NAVIA please reach out to their Customer Service representatives at:

**Phone:** (866) 897-1996  
**Email:** 105@naviabenefits.com  
**Fax:** (866) 535-9227  
**Mail:** Navia Benefit Solutions  
PO Box 53250  
Bellevue, WA 98015

Of course if you would like to reach out to me with any questions or concerns, please do so at 301-334-8929 or [Rebecca.sleeman@garrettcountyschools.org](mailto:Rebecca.sleeman@garrettcountyschools.org).

Warmest Regards,

*Rebecca Sleeman*

**Rebecca Sleeman, SHRM-CP**  
**Human Resources Generalist**  
**Garrett County Public Schools**  
40 South Second Street  
Oakland, MD 21550  
**T** (301) 334-8929  
**F** (301) 334-8066